

**MOUND CITY COUNCIL MINUTES
FEBRUARY 11, 2025**

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, February 11, 2025 at 6:00 p.m. in the Council Chambers in the Centennial Building.

Members present: Mayor Jason Holt, Council Members Sherrie Pugh, Kathy McEnaney, Kevin Castellano and Michelle Herrick.

Members absent: None.

Others present: City Manager Jesse Dickson, City Clerk Kevin Kelly, Public Works Director Ryan Prich, City Attorney Scott Landsman, City Engineer Matt Bauman, Orono Police Officer Ryan Spencer, Tracy Reimann City Building Official, Ben Brandt, City Representative to the Lake Minnetonka Conservation District (LMCD) Board of Directors, Rory Burns, Stacy Roxberg, and Paula Larson.

Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.

1. Open meeting

Mayor Holt called the meeting to order at 6:07 p.m.

2. Pledge of Allegiance

3. Approve agenda

Dickson said he had a text amendment to the agenda which was to replace verbiage regarding the abatement agreement with the owner of the 1583 Dove Lane property.

MOTION by Castellano, seconded by McEnaney, to approve the agenda with the text amendment. All voted in favor. Motion carried.

4. Consent agenda

MOTION by Pugh, seconded by McEnaney, to approve the consent agenda. Upon roll call vote, all voted in favor. Motion carried.

- A. Approve payment of claims in the amount of \$1,046,049.84.
- B. Approve minutes: January 28, 2025 Regular City Council
- C. Pay Request No. 2 and Final in the amount of \$2,350.08 to Pipe Services for the 2023 Sewer Televising Project; City Project No. PW-23-04
- D. Pay Request No. 2 and Final in the amount of \$1,292.74 to Pipe Services for the 2024 Sewer Televising Project; City Project No. PW-24-04

5. Comments and suggestions from citizens present on any item not on the agenda.

Paula Larson, 5713 Lynwood Blvd., said she was at the meeting to talk about the commercial property located on Commerce Blvd. that she has owned for nearly 30 years. Larson said she is requesting a purchase agreement for the two of the City owned properties located to the north and south of her property. Larson said the lot to the north which she termed “the Longpre lot” space would allow her to add on to her building to allow the current businesses to expand and also add another business to the property. Larson said she would like to make the corner pretty and vibrant again. Larson said she would like to secure the parking lot to the south for her tenants and their customers and for the businesses to the west of Commerce Blvd.

Holt asked if Larson had a proposal or drawing. Larson said she had a drawing which is 18 months old and the City has the proposal in its possession. Larson said she has ideas for the building and site and she said her company has the expertise to make area more pedestrian friendly.

Pugh said the City has a process for developers to bring forward a preliminary proposal to the Council regarding their development ideas. The Council discussed the process of reviewing Larson’s ideas for the properties. The Council said Larson could present her proposal to the Council and offer a price for the property. Pugh said if the Council accepted the proposal, then the Planning Commission would evaluate the proposal.

Larson said she is getting calls from businesses needing space. Larson said the City needs to improve the business atmosphere and that she has a feeling of what needs to go into the area surrounding her property.

Larson said she could make a formal proposal to the Council. Larson said she will work with Coty Manager Dickson to go over her plans. Holt said if that goes well, Larson can go on the Council agenda with a presentation to the Council.

6. Orono Police Department with the January 2025 Activity Report

Sergeant Ryan Spencer of the Orono Police Department (OPD) said there has not been much activity in the past two weeks. Spencer said there has been about 25 more calls and nothing out of the norm. Spencer said the OPD is in the process of hiring a new officer. Spencer said there was the first significant snowfall last week and on-street parking wasn’t a problem.

Pugh said there were more complaints about sirens being on throughout town and one morning there were four sirens before 11:00 a.m. Spencer said officers must use lights and sirens to go through intersections and the sirens could be from other jurisdictions like the Fire Department and/or ambulances.

Castellano asked about the hiring process for the new officer. Spencer said applications are now actively being taken and the close on receiving applications would be on February 28th.

7. Ben Brandt – City of Mound LMCD Representative

Brandt said he hasn’t been in front of the Council for a while. Brandt said he has represented Mound on Lake Minnetonka Conservation District (LMCD) Board for six years and has recently been reappointed for another three-year term.

Brandt said the role of the LMCD is to enhance the experience and use of the Lake.

Brandt said he had a couple of new items he would like to cover. Brandt said the LMCD in 2024 worked on commercial boat rental rules and license approval process. Brandt said the LMCD has also streamlined the watercraft for hire licenses which provide uniform code requirements for rental watercraft which carry more than six people. Brandt said the process included a license application and license tag on the watercraft. Brandt said this licensing is to level the playing field with a uniform code for all rental watercraft and to ensure the safety of boats which include personal flotation devices. Brandt said these code requirements will be enforced by the Hennepin County Water Patrol (HCWP). Brandt said the LMCD is focused on safety on the lake and 2024 was a good safety year.

Brandt said the LMCD is working with the Harrison Bay Association (HBA) on water quality improvements for West Arm, Jennings and Harrison Bays. Brandt said the HBA is conducting a carp study which showed the mass of carp is beyond a normal level on those three Bays and is degrading the lake. Brandt said there could potentially be bow fishing of carp which is not currently allowed and the LMCD is looking at offering a special event permit for a short April to early June bow fishing season while the carp are spawning.

Brandt said that LMCD staff have worked with the developers of the Lake Minnetonka Flats project on the dock use area of the property and the structure of the dock servicing the property.

McEnaney asked if the new code changes will be emphasized on the LMCD website. Brandt said it is.

Holt asked if a Lake Improvement District (LID) can control the use of the lake. Brandt said the main benefit of a LID is that it is a tax entity which would then fund herbicide treatments for Aquatic Invasive Species and items such as carp management.

Brandt said No Wake Zones have been increased to 300' from 150'. Castellano said he would like to hear more about how the LID process is going.

Brandt said the jurisdiction of the LMCD stops at the Ordinary High Water Level (OHWL) with jurisdiction handed over to the City on property above the OHWL.

Brandt said the LMCD has funded Water Patrol Deputies to be present at all times during the summer months through Save the Lake donations. Brandt said the LMCD may need to receive City contributions for the Patrol to continue.

Brandt said LMCD staff continue to work on complaints, dock licensing and dock use regulation.

8. Discussion/Action on Resolution approving voluntary abatement agreement for property at 1583 Dove Lane

Dickson said there is a voluntary abatement agreement with the perspective owners of the 1583 Dove Lane property. Dickson said the abatement agreement has been offered due to a response from the City, Hennepin County, the OPD and the City Building Inspector's determination that there is a hazardous building on the property. Dickson said a new buyer of the property has come forward and the abatement agreement will establish a timeline to take care of the issues with the property and to put in place the court proceedings if the timeline agreement isn't kept.

Dickson said staff wanted this item to be on the regular agenda to allow for additional comments from the Council. Herrick said she is concerned about the timeframe to get the requirements completed to get the property cleaned up.

Stacey Roxberg, 1551 Canary Lane, said she is the person who proposed the timeframe in the voluntary abatement and has worked with Tracy Reimann to create the timeline. Herrick said she is concerned about the cost to tax payers on the abatement and is concerned about the property improvements being completed by April 15th.

Roxberg said she is already working on completing the items on the timeline. Roxberg said a dumpster has already been delivered to the site and would be removed and replaced with a new one prior to road restrictions starting in March. Roxberg said her contractor and roofer are working on their material lists in order to get materials delivered before road restrictions start. Roxberg said there are plans in place to get the roof replaced soon and a structural engineer has made suggestions on the repair work.

Roxberg said this is a straight forward project and her team will move forward with interior work after the external work is finished. Roxberg said she lives in the neighborhood of the property and is eager to get the project completed.

Castellano said if something wasn't done on time or correctly would the repair costs be borne by the City. Landsman said the City can assess a penalty if the project isn't completed. Landsman said the alternative for the City to the abatement process is voluntary abatement compliance which was proposed by Roxberg. Landsman said a formal abatement can be a long process involved with court proceedings and can be a drawn-out process.

Herrick expressed concern about the 15 days to complete the repairs set out in the voluntary abatement.

MOTION by Castellano, seconded by Pugh, to approve **RESOLUTION NO. 25-16: APPROVING ABATEMENT AGREEMENT WITH RESPECT TO THE HAZARDOUS PROPERTY EXISTING AT 1583 DOVE LANE, IN THE CITY OF MOUND, MINNESOTA.** All Voted in favor. Motion carried.

9. Approve Study and Authorize Preparation of Plans and Specifications for 2025 Street Improvements

Bauman said he is presenting the Street Reconstruction Feasibility Study of the 2025 Street Improvement Project. Bauman said the City has finished rework of the original roads during the initial street reconstruction. Bauman said the original street reconstruction wasn't a full rebuild of the street. Bauman said the 2025 Street Improvements include a rebuild of the entire road with fabric underlay. Bauman said the fabric is used to respond to clay soil conditions and to help extend the life of the street for 60 years.

Bauman listed the other items the Street Improvement will feature:

- Replace Defective curbs
- Minor Utility Improvements – storm sewer work to reduce inflow and infiltration
- Stormwater quality improvements

Bauman said the project area is in the area of Gull and Heron Lanes, Enchanted and Glen Elyn Roads and Resthaven Lane.

Bauman said the project will repair the existing conditions listed below:

- Three Points Park parking are which needs improvement
- Storm water quality improvements on the City lot at Paradise and Enchanted
- Sub-grade deterioration
- Settlement of pavement
- Alligator cracking and peeling of surface

Bauman said the estimated project cost is just over \$1Million with \$50K of the cost related to the sanitary sewer casting replacement. Bauman listed the Project Schedule below.

- February - Receive study and authorize final design
- April – Authorize Advertisement for bids
- May – Open and award bid
- Summer – Construction begins
- Fall of 2025 – Substantial completion of project
- May of 2026 – Final completion of project punch list and landscaping

Bauman said the curbs and gutters in the project area are in general good shape and the anticipation is only approximately 15% of which needs replacement.

Bauman said the City will receive a sanitary sewer surcharge credit from the Metropolitan Council as an off-set due to the storm water work. Castellano said the project is listed in the long-term financial capital improvement plan. Bauman said City Engineering is going to send out notices to residents of both street projects happening in 2025.

MOTION by Castellano, seconded by McEnaney, to approve **RESOLUTION NO. 25-17: RECEIVING REPORT AND AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2025 STREET IMPROVEMENTS PROJECT**. All voted in favor. Motion carried.

10. Approve Study and Authorize Preparation of Plans and Specifications for 2025 Mill and Overlay

Bauman said there is some similarity and overlap between the Mill and Overlay Project and the just approved Street Improvement Project. Bauman said the intention is to bid both projects concurrently.

Bauman said this project area is in the Robin and Sugar Mill Lane areas which will renew pavement surfaces to last for the next 25 years. Bauman said the project will include minimal curb and sidewalk replacement, spot full-depth street patching, ADA pedestrian ramp improvements and utility accesses. Bauman said the sidewalk cleanup will be on Sugar Mill Lane and Southview Court.

Bauman said the cost of the project will be \$570K and is also listed on the long-term financial capital improvement plan.

MOTION by Castellano, seconded by McEnaney, to approve **RESOLUTION NO. 25-18: RECEIVING REPORT AND AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2025 MILL AND OVERLAY PROJECT**. All voted in favor. Motion carried.

11. Authorize Preparation of Plans and Specifications for Lead Service Line Replacement Project

Bauman said the lead service line replacement project is well underway and staff have gathered 3200 surveys from residences. Bauman said 50 of those residences have Lead or Galvanized service lines which need to be replaced.

Bauman said the City has received grant funding and will be responsible to administer the funds and agree with the home owner to get the lead service line removed. Bauman said the City will be reimbursed by the State for this work.

Bauman said the lead lines needing replacement are sporadically present in many areas of the City. Bauman said these homes are generally older properties. Bauman said there are 800 inventories which have not been completed and the City needs to receive these surveys.

Bauman listed the scheduled timeline of the project:

- End of March - Submittal of proposal
- Spring - Open house
- June - MDH approves plan and authorizes the project
- July – Bid and Award
- August – Begin Work
- Spring of 2026 - Project Completion

MOTION by McEnaney, seconded by Herrick, to approve **RESOLUTION NO. 25-19: AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS FOR THE LEAD SERVICE LINE REPLACEMENT PROJECT.** All voted in favor. Motion carried.

12. Comments/Reports from Council Members:

Council Member Pugh – Pugh attended the quarterly Fire Commission Meeting which gave an overview of the Fire Department and the Fire Department budget. Pugh said all Fire Department personnel now have new turnout gear.

Council Member McEnaney – Nothing to report

Council Member Castellano – Castellano asked that the Liquor Store Report include updated information on item 13B, gross profit percentage, which was left blank.

Council Member Herrick – Herrick said she is going to the West Metro Drug Task Force meeting.

Mayor Holt – Holt said the City Council photo needs to be taken. The Council agreed to have the photo taken at the March 11th Council meeting. Herrick would also like individual head shots taken. McEnaney said she can take the individual head shot photos prior to the meeting.

13. Information/Miscellaneous

- A. Comments/reports from City Manager: Nothing to report.
- B. Reports: Liquor Store – January 2025
 Engineers – 2024 YTD
- C. Minutes: January 7, 2025 – Planning Commission

D. Correspondence: State Representative Myers letter to the Governor

14. Adjourn

MOTION by Castellano, seconded by McEnaney, to adjourn at 7:20 p.m. All voted in favor.
Motion carried.


Attest: Kevin Kelly, Clerk


Mayor Jason R. Holt